



## Employment:

Company Name:		
Address:		
Phone Number:	Monthly Income:	Length of Employment:
Supervisor's Name & Phone:		
Other Income:	Source:	
If at Present Employer for less than 6 months, please complete the following: Previous Company Name:		
Address:		
Phone Number:	Monthly Income:	Length of Employment:
Supervisor's Name & Phone:		
Other Income:	Source:	
Spouse's Current Employment Company Name:		
Address:		
Phone Number:	Monthly Income:	Length of Employment:
Supervisor's Name & Phone:		
Other Income:	Source:	
<b>Criminal Record:</b> Have any of the intended occupants been convicted of a crime? Yes or No (Circle One) If yes, please explain:		
<b>Emergency Contact:</b> Name: _____ Phone #: _____  Address: _____		
<b>Please provide your driver's license or state I.D. card and proof of income in order to assist us in processing your application. I/We also understand that any false, deceptive or absent information will result in the rejection of this application and forfeiture of deposit.</b> <b>I/We authorize management to contact any references listed, including past and present landlords and employers and obtain a current credit check and criminal background check.</b> <b>All persons will be treated fairly and equally without regard to Race, Color, Religion, Sex, Handicap, Familial Status or National Origin in compliance with the Fair Housing Act.</b>		
Applicant's Signature:	Date:	
Spouse's Signature:	Date:	

# Resident Selection Plan

Several criteria are considered while determining whether to approve an applicant. Many of these criteria are built into a process. Checks are made on an applicant's employment or other sources of income, credit history, criminal history, and rental history.

## Household Income:

Each household's gross monthly income must meet or exceed three (3) times the monthly rental amount. Two recent pay checks stubs will be obtained for employment verification. All other income will also be verified via 3<sup>rd</sup> party verification or verified by a telephone call.

## Credit History:

All applicants must have verifiable credit. Applicants with an open bankruptcy will not be accepted. Applicants with a bankruptcy that has been discharged will be required to have a co-signer or pay an additional deposit that will be equal to one month's rental amount. A co-signer must be residing in Utah, and must have unblemished credit.

Applicants with collections, delinquent accounts, public records, charge offs or judgments that total over \$1,000 will be required to pay an additional deposit. Medical accounts will not be considered.

All applicants over the age of 18 must have verifiable credit and criminal. Applicants with little or no credit may also be required to pay an additional deposit. Poor credit may be terms for denial.

## Criminal History:

Applicants with a felony or have been indicted, arrested, convicted, or charged with any drug related offence, any sexual offence, any offence of violence against a person, or any theft will not be accepted.

## Rental History:

Applicants that have ever been evicted from a premises, have a current outstanding judgment, have left a previous landlord owing money, or have a poor recommendation from a previous landlord will not be accepted.

Applicants with little or no rental history may also be required to pay an additional deposit.

## Household Occupancy:

Maximum occupancy is two (2) occupants per bedroom. A one bedroom is permitted to have a total of two occupants. A two bedroom is permitted to have a total of four occupants. And a three bedroom is permitted to have a total of six occupants.

All applicants will be judged on the basis of the above screening criteria without regard to the applicant's race, color, religion, national origin, sex, handicap, familial status, or source of income.

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Applicant's Signature

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Applicant's Signature

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Date